



# Seshasayee Paper and Boards Limited

Regd Office & Works : Pallipalayam, Namakkal District,  
Erode - 638 007, Tamilnadu, India. Ph : 91 - 4288 - 240221 to 240228,  
Fax : 91-4288-240229 email : edoff@spbltd.com Web : www.spbltd.com  
CIN : L21012TZ1960PLC000364

Ref: SH/ S-6/ 621

2024.06.12

National Stock Exchange of India Limited  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No C/1, G Block  
Bandra - Kurla Complex, Bandra (E)  
Mumbai 400 051

BSE Limited  
Floor 25  
P J Towers  
Dalal Street  
Mumbai 400 001

Stock Code : **SESHAPAPER**

Stock Code : **502450**

Dear Sir,

**Sub: Information regarding issuance of 'Letter(s) of Confirmation' in lieu of share certificate(s) lost / misplaced.**

Pursuance to Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI/HO/MIRSD/MIRSD/RTAMB/P/CIR/2022/8 dated 25<sup>th</sup> January, 2022, we are enclosing herewith the details of 'Letter(s) of Confirmation' issued by the Company's RTA to respective shareholders, in lieu of share certificate(s) reported as lost / misplaced by them.

Kindly take the same on record.

Thanking you,

Yours faithfully

**For Seshasayee Paper and Boards Limited**

**K NARAYANAN**

**Company Secretary & Compliance Officer**  
**Membership No. A13779**





**Details of Letter(s) of Confirmation issued on 12<sup>th</sup> June 2024 in lieu of Share Certificate(s) lost / misplaced.**

Folio No.	Name of Shareholder(s)	Share Certificate No	Distinctive Nos		No. of Shares	Duplicate S/C Nos.
			From	To		
S05403	Mrs K Saraswathi	E02607	1209731	1209880	150	E03991
K02477	Mr P Kandasami	E01079	466511	466635	125	E03992
V01983	Mr Vinay K Gandecha & Mr Kisher K Gandecha	E03260	13284761	13285260	500	E03993

INTEGRATED REGISTRY MANAGEMENT SERVICES PVT LTD  
2nd Floor, Kences Towers, No.1, Ramakrishna Street  
Off North Usman Road, T.Nagar, Chennai 600017  
Phone No.044-28140801-803 Fax No: 28142479

E-mail:csdstd@integratedindia.in CIN : U74900TN2015PTC101466

(By Registered Post)

Annexure - B

(to circular no. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 on Issuance of Securities in dematerialized form in case of Investor Service Requests)

CODE:SPB INW.NO:2010792 LETT.NO:5242  
Date:12/06/2024

K SARASWATHI ✓  
NO.26/92 KARUMANCHETTITHOTTAM ✓  
PALLIPALAYAM BYEPASS ROAD ✓  
PALLIPALAYAM AGRAHARAM ✓  
NAMAKKAL 638008 ✓

Dear Sir / Madam,

LETTER OF CONFIRMATION

Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests

Name of the Company:SESHASAYEE PAPER AND BOARDS LIMITED ✓  
ISIN:INE630A01024 DPID CLID:IN30186270922945 ✓

We refer to the request received from you for issuance of Duplicate share certificate in your name. We would like to inform you that the request has been approved as detailed below:

\*-----\*

Name of first holder & PAN	K SARASWATHI	& EFOPS7059A
Joint holder 1 & PAN		
Joint holder 2 & PAN		
Number of shares	150	
Folio Number	S05403	
Certificate numbers	E03991	
Distinctive numbers	1209731-1209880	
Lock-In	NO	

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As you may be aware, SEBI vide Gazette Notification no . SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to Investor Service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, Kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

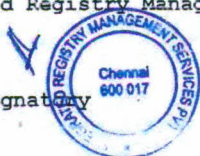
Please note that this letter is valid only for a period of 120 days from the date of its issue within which you have to raise demat request with the DP as above . Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully,

for Integrated Registry Management Services Private Limited

Authorised Signatory



INTEGRATED REGISTRY MANAGEMENT SERVICES PVT LTD  
2nd Floor, Kences Towers, No.1, Ramakrishna Street  
Off North Usman Road, T. Nagar, Chennai 600017  
Phone No. 044-28140801-803 Fax No: 28142479  
E-mail: csdstd@integratedindia.in CIN : U74900TN2015PTC101466

(By Registered Post) Annexure - B  
(to circular no. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 on  
Issuance of Securities in dematerialized form in case of Investor Service Requests)

CODE: SPB INW.NO: 2010794 LETT.NO: 5241  
Date: 12/06/2024

VENKATESAN ✓  
NO.26/92 KARUMANCHETTI KADU ✓  
PALLIPALAYAM BYEPASS ROAD ✓  
PALLIPALAYAM AGRAHARAM ✓  
ERODE 638008 ✓

Dear Sir / Madam,

LETTER OF CONFIRMATION

Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests

Name of the Company: **SESHASAYEE PAPER AND BOARDS LIMITED**  
ISIN: INE630A01024 DPID CLID: IN30186270962880 ✓

We refer to the request received from you for issuance of shares after effecting transmission in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN	VENKATESAN	& AFXPV0432M ✓
Joint holder 1 & PAN		
Joint holder 2 & PAN		
Number of shares	125 ✓	
Folio Number	V03156 ✓	
Certificate numbers	E03992 ✓	
Distinctive numbers	466511-466635 ✓	
Lock-In	NO ✓	

As you may be aware, SEBI vide Gazette Notification no . SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that this letter is valid only for a period of 120 days from the date of its issue within which you have to raise demat request with the DP as above . Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully,

for Integrated Registry Management Services Private Limited

Authorised Signatory



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2nd Floor, Kences Towers, No.1, Ramakrishna Street  
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(By Registered Post) Annexure - B  
(to circular no. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2022/8 dated January 25, 2022 on  
Issuance of Securities in dematerialized form in case of Investor Service Requests)

CODE:SPB INW.NO:2010795 LETT.NO:5243  
Date:12/06/2024

VINAY K GANDECHA ✓  
NO. A/1803, TRANSCON TRIUMPH ✓  
OFF.LINK ROAD OPP MONGINIS FACTORY ✓  
ANDHERI WEST ✓  
MUMBAI 400053 ✓

Dear Sir / Madam,

LETTER OF CONFIRMATION

Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests

Name of the Company:SESHASAYEE PAPER AND BOARDS LIMITED ✓  
ISIN:INE630A01024 DPID CLID:1204480000046382 ✓

We refer to the request received from you for issuance of Duplicate share certificate in your name. We would like to inform you that the request has been approved as detailed below:

*-----*	
Name of first holder & PAN	VINAY K GANDECHA & AABPG7032M ✓
Joint holder 1 & PAN	KISHER K GANDECHA & AADPG7656D ✓
Joint holder 2 & PAN	
Number of shares	500 ✓
Folio Number	V01983 ✓
Certificate numbers	E03993 ✓
Distinctive numbers	13284761-13285260
Lock-In	NO

As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to Investor Service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that this letter is valid only for a period of 120 days from the date of its issue within which you have to raise demat request with the DP as above. Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully,

for Integrated Registry Management Services Private Limited

Authorised Signatory

